

TRANS CERTIFICATION & INSPECTION SDN. BHD.



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# PUBLIC SUMMARY REPORT

**MS 2530-4:2013**

**Malaysia Sustainable Palm Oil (MSPO)**

**Part 4: General Principal for Palm Oil Mills**

**NAME OF CLIENT: KEMA DEVELOPMENT SDN BHD**

**STANDARD: MS 2530-4:2013**

**RECERTIFICATION ASSESSMENT (STAGE 2)**

**DATE: 03 SEPTEMBER 2024**

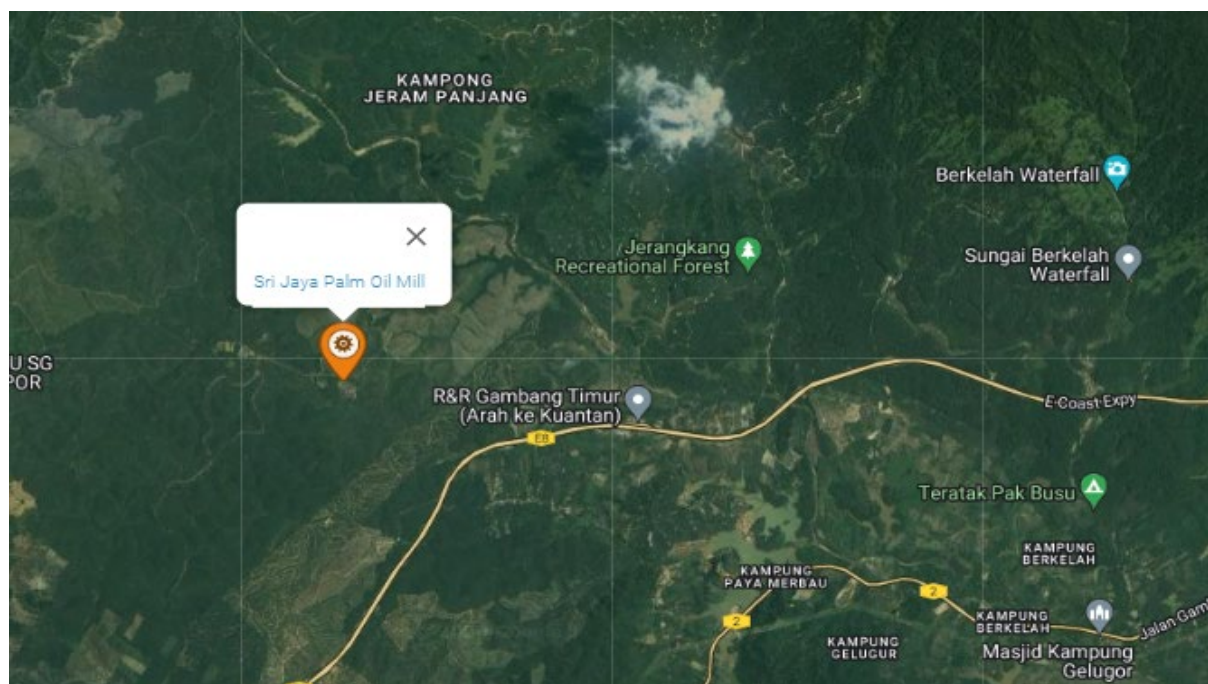
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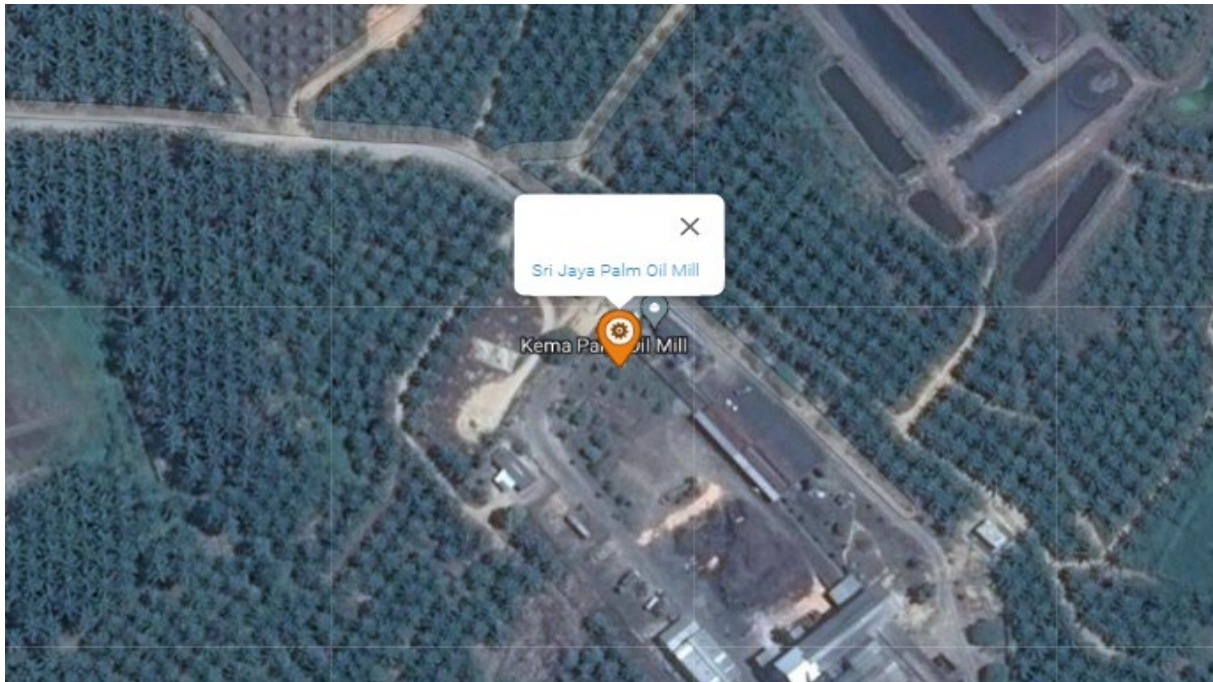
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## 1. DETAIL OF CERTIFICATION ASSESSMENT

Type of Certification Assessment	Recertification Assessment (Stage 2)
Audit Objectives	<ol style="list-style-type: none"> <li>1. Determination of the non-conformity of the client's management system, or parts of it, with audit criteria</li> <li>2. Determination of the ability of the management system to ensure client meets applicable statutory, regulatory and contractual agreement</li> <li>3. Determination of the effectiveness of the management system to ensure client can reasonably expect to achieve it specific objective</li> <li>4. Identification of area for improvement of the management system, as if applicable</li> </ol>
Scope of MSPO Certification	Palm Oil Mill
MSPO Criteria and Standards used for the Assessment	MS 2530-4:2013 – General principles for palm oil mills

### Map with geographical coordinate





## 2. DETAILS OF THE CERTIFIED ENTITY

<b>Name of Certified Entity</b>		<b>KEMA DEVELOPMENT SDN BHD</b>
<b>Main Address</b>		B60, 1st Floor, Lorong Tun Ismail 5, 25000 Kuantan, Pahang
<b>Management and contact person's details</b>	<b>Name:</b>	Mr. Rajinderan A/L Muniandy
	<b>Phone Number:</b>	-
	<b>Fax Number:</b>	-
	<b>Email Address:</b>	-
<b>MPOB License</b>	<b>MPOB License's No.:</b>	500078804000
	<b>Expiry date:</b>	31 <sup>st</sup> December 2024
<b>Estimated Tonnages of Annual FFB Production</b>		-
<b>Scope of Activity</b>		Production of Sustainable Palm Oil and Palm Oil Products
<b>Date of certificate issued and validity</b>		31 <sup>st</sup> December 2024 until 30 <sup>th</sup> December 2029
<b>Other sustainability certifications</b>		N/A

<b>Certified Area</b>		
<b>Mill</b>	<b>Coordinates</b>	<b>Total Capacity</b>
KEMA Development Sdn. Bhd.	N 3° 43' 47" E 102° 53' 17"	25 Mt/Hr



### 3. ASSESSMENT PROCESS

#### 3.1 Certification Bodies

No	Audit Team Members	Role & Principles Audited	Qualifications
1	AZMI BIN ADNAN [AA]	<b>Lead Auditor in Training</b> Principle: 2 & 6	Graduate qualification in degree of Economics in University of Malaya with working experience more than 20 years in palm oil plantation. Accomplished in MSPO Lead Auditor Training (MS2530), MS2530:2022, Integrated QMS & EMS 2015, Integrated Management System (IMS) Lead Auditor Course and Anti-Bribery Management Systems (ISO 37001:2016) Lead Auditor Training. Able to speak and understand Bahasa Malaysia and English.
2	MOHAMAD IRWAN BIN SENIN [MIS]	<b>Lead Auditor</b> Principle: 1 & 5	Graduate in Diploma Executive in Planting Management and Technology at University Malaysia Pahang. Has 13 years of working experience in Plantation Management. Completed in MSPO Lead Auditor Training (MS2530), MS2530:2022, Integrated Management System (IMS) ISO 9001:2015 & ISO 14001:2015 Lead Auditor Training, MSPO SCCS Auditor Training & etc. Able to speak and understand in Bahasa Malaysia and English.
3	MOHD JOHARI BIN MD KASSIM [MJK]	Auditor Principle: 3 & 4	Graduated qualification in Biology with 12 years working experience in palm oil and sales industry. Involved in MSPO auditing since Oct 2017. Fully trained in similar agriculture certification programmes such as RSPO SCCS, ISCC, INS. Member of TCI audit team since 2017. Involved in audits conducted in Malaysia, Completed ISO 9001:2015 lead auditor course in January

			2016 and MSPO Lead Auditor Training (MS2530), MS2530:2022 in June 2024.
4	ASNAWI NAZRAN BIN MOHD ZAILI [ANZ]	Auditor in Training Principle: 3 & 4	Graduate in Bachelor of Wood Science and Technology (Industrial) at University Putra Malaysia. 5 years working experience in the oil palm industry. Completed MSPO 2530:2022 and RSPO P&C 2018 Lead Auditors Course. Successfully completed ISO 9001:2015 (QMS), Integrated Management system (IMS) Lead Auditor Training. Able to speak and understand in Bahasa Malaysia and English.

### 3.2 Audit Plan

#### AUDIT AGENDA

DATE	TIME	SUBJECT	AUDITOR
03 September 2024 (Tuesday)	09:00 – 09:30	<b>Opening Meetings at KEMA Development Sdn Bhd - POM:</b> <ul style="list-style-type: none"> <li>Presentation by the manager/coordinator</li> <li>Presentation by Lead Auditor.</li> </ul> <p>➤ Confirmation of assessment scope and finalize Audit Plan (for <i>Main Assessment Audit</i>, the stakeholder consultations shall be held along the audit progress)</p>	MIS/AA/MJK/ ANZ
	09:30 – 12:00	<b>KEMA Development Sdn Bhd - POM:</b> <p>➤ <b>Site inspection (Part 4):</b></p> <p>Field inspection, boundary inspection, fertilizer application, field spraying, harvesting, workers interview, buffer zone, conservation area, office, workshop, agriculture best practices, chemical store, and pre-mixing, etc.</p>	MIS/AA/MJK/ ANZ
	12:00 – 13:00	<b>KEMA Development Sdn Bhd - POM</b> <p>➤ <b>Document Audit:</b></p> <ul style="list-style-type: none"> <li>Documents review P1 – P3 (part 4), P1: Management commitment and responsibility, P2: Transparency, P3: Compliance to requirement, legal</li> </ul> <p>➤ <b>Non-conformity Verification for Previous Year Audit</b></p> <p>➤ Verify any outstanding issues, auditor discussion.</p>	P1: MJK P2: AA P3: MJK & ANZ
	13:00 – 14:00	<b>Lunch</b>	
	14:00 – 16:30	<b>KEMA Development Sdn Bhd - POM</b> <p>➤ <b>Document Audit:</b></p> <ul style="list-style-type: none"> <li>Document review P4-P6 (Part 4), P4: Social Responsibility, Health, Safety and Employment Conditions P5: Environment, Natural Resources, Biodiversity and Ecosystem Service. P6: Best Practices</li> </ul>	P4: MJK & ANZ P5: MIS P6: AA



	16:30 – 17:30	<b>Closing Meeting at KEMA Development Sdn Bhd - POM:</b> <ul style="list-style-type: none"> <li>➤ Chaired by the audit Lead Auditor <ul style="list-style-type: none"> <li>➤ Welcome and introduction by the Lead Auditor</li> <li>➤ Presentation of findings by the audit team</li> <li>➤ Questions &amp; answers and Final summary by Lead Auditor</li> </ul> </li> </ul> <b>End of Assessment.</b>	MIS/AA/MJK/ ANZ
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### **3.3 Proposed Date of Next Surveillance Audit**

Date of next ASA	
The provisional date for the next ASA is:	September 2025

### **3.4 Audit 5 Year Audit Programme for KEMA Development Sdn Bhd - Palm Oil Mill**

Mill	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
KEMA Development Sdn Bhd - Palm Oil Mill	✓	✓	✓	✓	✓

## **4. SUMMARY OF AUDIT RESULTS**

### **4.1 Lead Auditor's Summary and Recommendation for Certification**

This audit assessment was conducted on 03rd September 2024. The audit plan is included in this report. The approach to the audit was to treat KEMA DEVELOPMENT SDN BHD as a MSPO Certification Unit. A range of environmental and social factors were covered. This includes consideration of topography, proximity to areas with biodiversity assessment with mitigations and local communities. The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. MS 2530-4:2013 MSPO Part 4: General Principles for Palm Oil Mills was used to guide the collection of information to assess compliance. The management was also found to constantly monitor established KPIs/objectives that significantly towards the achievements of the company's corporate policy.

During the audit, several non-conformities were raised. There were 0 major non-conformities, 1 minor non-conformities, and 0 Opportunity For Improvement raised during the audit. Since there were 1 minor non-conformity Kema Development Sdn Bhd representatives have addressed a proper action plan to close all non-conformities to ensure certification continuation. All action plans have been reviewed and verified by Lead Auditor. Continuation of certification for Kema Development Sdn Bhd is recommended based on CAR Form evaluation done by Lead Auditor and subjected to Certifier/ Scheme Coordinator decision. The effectiveness and continuous of the implementation shall be verified again in the next audit.

The audit team conducts the audit based on the sampling process of the available information.

#### **4.2 Claim - Verification and Use of Marks/Logo (MSPO, TCI or MPOCC Logo)**

Based on the on-site audit process of RECERTIFICATION STAGE 2 (KEMA DEVELOPMENT SDN BHD), through visibility and interviews with management representative. It has been confirmed that the management does not use Marks/logos. The management has also been informed that it is not allowed to use the MSPO logo if it is not approved by the MPOCC.

#### **4.3 Summary of Non-Conformance and Current Status**

<input type="checkbox"/>	No NCR recorded. Recommended certification
<input checked="" type="checkbox"/>	Minor NCR(s) recorded. Corrective action plan has been accepted. Verification of the NCR(s) to be carried out in the next audit
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The NCR(s) have been satisfactorily closed out.
<input checked="" type="checkbox"/>	Recommended to continue certification
<input type="checkbox"/>	Major NCR(s) recorded. Evidence of implementation of the corrective actions have been provided but cannot fully accepted by the audit team. NCR(s) ..... have not been closed out within 90 days of the audit. Recommended for suspension of the certificate

<b>Audit Outcome</b>	
<b>Major NC</b>	0
<b>Minor NC</b>	1
<b>Opportunity For Improvement (OFI)</b>	0

#### **4.4 Issues raised during Stakeholder Consultation:**

A stakeholders' consultation meeting was conducted on 03 September 2024 to gather information from the local communities in accordance to Certification Scheme and Stakeholder Consultation requirements.

The subjects of discussion are as below:

- a. Introduction
- b. Development of oil palm plantations
- c. Community service and support provided wildlife management and wildlife corridor
- d. Type of wildlife sighted.
- e. Local communities' development.
- f. Safety and Health

The following relevant subject have been discussed during the stakeholders' consultation

Subject Discussed	Response and Action taken by Company
<p>During stakeholder consultation, audit team has interview;</p> <ol style="list-style-type: none"> <li>1) Manager, Maran Estate</li> <li>2) Manager, Nuklias Estate (Prosper)</li> <li>3) Headmaster, SMK Sri Jaya</li> </ol> <p>All stakeholders give a positive feedback and there is no issues been highlighted towards Kema Development Sdn Bhd during the consultation session. They mentioned that the mill giving a full cooperation when needed.</p>	Not applicable

*\* (Stakeholder Consultation is compulsory during Main Assessment only but if there is issue raised during Annual Surveillance Audit, the stakeholder Consultation will be conducted)*

#### **4.5 Previous Audit Verification**

Effectiveness of corrective action implementation for non-conformities (both major and minor findings) raised during previous audit is being evaluated in this year audit, in ensuring appropriate action has been successfully executed/ carried out as per corrective action plan and evidences provided by the certified client in the previous year CAR Form.

Based on Lead Auditor's and audit team verification, it can be concluded that:

- ☐ all the corrective action plan of non-conformities (both major and minor findings) raised during previous audit has been effectively implemented by the certified entities.
- ☒ all Opportunity for Improvement (OFI's) raised has been implemented accordingly by the certified client.
- ☐ Inadequate implementation of corrective action plans for non-conformities raised during previous audit.

Details on the previous non-conformity evaluation and verification is available in the Full Audit Assessment Report.



#### **4.6 Changes Since Previous Audit**

##### *a. Changes on Client's Management System.*

Please tick (if any):

<input type="checkbox"/>	Legal, Commercial, organizational status or ownership
<input type="checkbox"/>	Key managerial person or the organization and management
<input type="checkbox"/>	New contact Personnel, client's address and site
<input type="checkbox"/>	Scope of operations under certified management system
<input type="checkbox"/>	Major changes to the management system and processes
<input checked="" type="checkbox"/>	Not applicable as there is no changes since previous audit

Justification for above changes:

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##### *b. Changes to the Certified Product*

Please tick (if any):

<input type="checkbox"/>	Additional of new estate
<input type="checkbox"/>	Reduction of estate
<input type="checkbox"/>	Changes in estate hectarage area
<input type="checkbox"/>	Changes in MPOB License number
<input type="checkbox"/>	Changes in MPOB License expiry date
<input type="checkbox"/>	Changes in client's office coordinate
<input type="checkbox"/>	Changes in client's estate coordinate
<input checked="" type="checkbox"/>	Not applicable as there is no changes since previous audit

Justification for above changes:

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## 5. OFFICIALS SIGNED-OFF OF THE ASSESSMENT FINDINGS

### 5.1 Signing by the Lead Auditor

I the undersigned, being the Lead Auditor, confirm that this report is an accurate record of the findings and of the closing meeting. I hereby further confirm that:

- ☒ The summary of the findings as presented in this report are a true representation of the actual findings of the audit team.
- ☒ Previous audit findings have been verified with satisfactory implementation.
- ☐ The correction, corrective action plan, and evidence for any major non-conformities has been reviewed, and accepted. The effectiveness of implementation shall be reviewed in the next year audit.
- ☒ The correction and corrective action plan, for any minor non-conformities has been reviewed and accepted.
- ☐ All Opportunity for Improvement (OFI's) raised has been implemented accordingly by the certified client.
- ☐ All of the changes occurred since previous audit has been verify to be true during the audit.

**Based on all above evaluation, in conclusion, I recommend:**

- ☒ for continuation of MSPO certification
- ☐ Not to continue with MSPO certification due to reason: \_\_\_\_\_

For **KEMA DEVELOPMENT SDN BHD** Certification Unit

**Acknowledged by:**

Name: AZMI BIN ADNAN

Position: LEAD AUDITOR IN TRAINING

Date: 30 OCTOBER 2024



**Signature**

## **5.2 Responses by Certified Entities:**

I the undersigned, being the management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document.

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Trans Certification & Inspection Sdn. Bhd.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

### **Acknowledged by:**

Name:	RAJENDIRAN A/L MUNIANDY
Position:	MANAGER
Date:	16 NOVEMBER 2024



**Signature**

## 6. CERTIFIED BODY ACKNOWLEDGEMENT OF CERTIFICATION DECISION

### 6.1 Signing by Certifier

I, the undersigned Certifier, hereby confirm that I have conducted review as below:

- ☒ the information provided by the audit team is sufficient with respect to certification requirements and the scope for certification
- ☐ The correction, corrective action plan, and evidence for any major non-conformities has been reviewed, and accepted. The effectiveness of implementation shall be reviewed in the next year audit.
- ☒ The correction and corrective action plan, for any minor non-conformities has been reviewed and accepted.
- ☒ Audit Report has been sufficiently prepared by the audit team
- ☒ Audit team has commented on the non-conformities, where applicable, the correction and corrective actions taken by client.
- ☒ Audit team had performed evaluation for effectiveness of corrective action plan for pervious audit findings
- ☒ Has performed confirmation of the information provided to TRANS in the Application Form
- ☒ Has performed confirmation that the audit objectives have been achieved
- ☐ Acknowledged on the changes states in point 4.6
- ☒ Has reviewed the result of recertification audit, the result of the review of system over the period of certification and complaints received from users of certification (*applicable for granting recertification only*).

**Based on all the above confirmation, I the undersign Certifier recommended:**

- ☐ Granting Certificate
- ☐ Maintaining Certificate
- ☒ Re-certify
- ☐ Suspend Certificate

For **KEMA DEVELOPMENT SDN BHD** certification unit.

**For Certification Suspension Action (*Only applicable for suspended client*)**

Suspension date: \_\_\_\_\_

Reason for suspension: \_\_\_\_\_

Date of uplift suspension: \_\_\_\_\_

Reason for uplift suspension: \_\_\_\_\_

Recommendation after suspension:

- ☐ Maintaining Certificate
- ☐ Re-certify

For \_\_\_\_\_ (*Client's name*) \_\_\_\_\_ certification unit.

**Acknowledged by:**

Name: ATIKA BINTI BAKAR

Position: CERTIFIER

Date: 09 DECEMBER 2024



Signature

**-End of Report-**